

MEMO FOR DCI

19 Sep 80

From: Gary

OK 1. The PRC on Special Nuclear Materials, chaired by Sec Brown, has now been scheduled for Thurs, 25 Sep from 1530-1700. Will you attend?

☒ Yes
☐ No

OK 2. [] will be in HQS during 14-17 Oct. [] has recommended you see him. (This is during the period [13-24 Oct] I am carrying you on leave. Shall I schedule O/C?

☐ Yes
☒ No

OK 3. Ditto above, [] will be in DC area 14-17 Oct. DDO is requesting you agree to a courtesy call. Shall I schedule?

☐ Yes
☒ No

OK 4. [] stopped in to say that [] will be in town next week as one of the featured speakers at the Third World Symposium. He has persuaded him to stay over Saturday morning (27 Sep) to talk to some of our analysts. He wondered if you would like to meet with him on Saturday morning -- [] has no free time during the week. Shall I set up a meeting?

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☐ Yes
☒ No

OK 5. John McMahon asked me to relay a request to you that you agree to host a luncheon for [] next Monday (29 Sep). Shall I schedule it?

☐ Yes
☒ No

OK 6. A PRC on Poland, Chaired by SecState Muskie, has been scheduled for Friday (26 Sep) from 0900-1030. I now have you scheduled to attend the Regional Workshops of the Third World Symposium during that time frame. Will you attend the PRC?

☒ Yes
☐ No